

OFFICIAL MINUTES  
 REGULAR MEETING  
 BOARD OF EDUCATIONAL  
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, September 14, 2021, at 7:18 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. Meeting notice was published in the Star-Herald on Friday, September 10, 2021.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Laura Barrett - Interim Administrator, Jodi Walker - Business Manager, and Desira Martin - Treasurer. Guests: Krystie Hohnstein, Jacey Marietta, and BJ Peters.

Absent: Scott Marsh.

Moved by Horn, seconded by Jones, that absent Board Member Scott Marsh be excused. Aye: Coon, Crofutt, Diemoz, Egging, Knapper, Marx, Millette, Richards, Sinner. Nay: none. Absent: Marsh. Motion passed.

Moved by Egging, seconded by Coon, that the agenda be approved as listed. Aye: Crofutt, Diemoz, Horn, Jones, Knapper, Marx, Millette, Richards, Sinner. Nay: none. Absent: Marsh. Motion passed.

Moved by Millette, seconded by Knapper, that consent action items be approved as listed (Minutes of August meeting, Treasurer's Report, Fund Balance Report, Budget Summary Reports, Claims, and Staff Travel). Aye: Diemoz, Egging, Horn, Jones, Marx, Richards, Sinner, Coon, Crofutt. Nay: none. Absent: Marsh. Motion passed.

The following General Fund claims were approved for payment:

<b>September 14, 2021 Claims</b>	
Salaries, Benefits	\$933,015.34
Prof. & Tech. Services; Mileage	\$75,292.26
Leases, Utilities & Maintenance	\$18,662.71
Copies, Postage, Telephone & Travel	\$104,838.91
Supplies, Materials, Software & other Util.	\$52,644.37
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$168,995.79
Transfer for Investments	\$0.00
Dues, Fees & Ind. Costs	\$4,766.37
<b>Total</b>	<b>\$1,358,215.75</b>

Calendar items were discussed.  
 No public forum.

## Reports:

Six members of the ESU 13 Board attended the NASB Area Membership meeting that was held in Gering on August 24th. Break-out sessions attended included: A Refresher on the Open Meetings Law, School Employee Shortage, Stakeholder Engagement, The Good and the Bad of the 2021 Legislative Session, and Critical Risks, Digital Boundaries.

Head Start Director's Report for August - no discussion.

### Administrator's Report:

- Strategic Goal #4: ESU 13 will develop a model to support school districts with the implementation of a multi-tiered system of support (MTSS) to meet the unique needs of students of all ages within the member school districts. Objective #1: ESU 13 will align internal processes to provide effective MTSS supports. We held the first of quarterly systems alignment day where many of our programs shared the work they are doing in districts in an effort to align and maximize our efforts. We discussed unit-wide efforts as well as how we are supporting each of our districts.
- Dr. Barrett recognized four of our Board members who received Awards of Achievement during the NASB Area Membership meeting that was held August 24, 2021. Level 5: Patricia Jones and Kim Marx. Level 8: Bill Knapper. Level 9: Steve Diemoz.
- Discussion took place regarding holding a yearly Board meeting at one of our Satellite offices. It was the consensus that we rotate meetings at these locations.
- COVID 19 update: the ESU 13 Pandemic Response Plan was modified to set the threshold for increasing to high risk at 5% of individuals at a site. President Biden's federal mandate would include our Head Start program which would require staff to be vaccinated. We will work on plans should that executive order be implemented.

Board Member Comments: Patricia Jones informed the Board that Bridges Out of Poverty Part 2: Institutional Lens will be held in Scottsbluff at the WNCC Harms Center, on October 14, 2021, from 9:00 AM - 3:00 PM.

The ESU 13 Election Committee will schedule a meeting to begin the process of looking at redistricting following the results of the 2020 census.

**Old Business:** None.

### **New Business:**

Moved by Knapper, seconded by Richards, that the Board approve 2021-2022 proposed budget for the operation of ESU 13 in the amount of \$18,197,582. Aye: Egging, Horn, Jones, Marx, Millette, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: Marsh. Motion passed.

Moved by Knapper, seconded by Diemoz, that the Board approve the Resolution setting the 2021-2022 property tax request at \$1,858,944.39. Aye: Horn, Jones, Marx, Millette, Richards, Sinner, Coon, Crofutt, Egging. Nay: none. Absent: Marsh. Motion passed.

Moved by Richards, seconded by Knapper, that the Board approve the renewal of the Barracuda Backup Server for three years in the amount of \$15,268.32. Aye: Jones, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: Marsh. Motion passed.

Moved by Coon, seconded by Millette, that the Board approve the revised Head Start Nutrition Written Plans and the Head Start Human Resources Written Plans. Aye: Knapper, Marx, Richards, Sinner, Crofutt, Diemoz, Egging, Horn, Jones. Nay: none. Absent: Marsh.

Motion passed.

Moved by Horn, seconded by Egging, that the Board approve the ESU 13 Emergency Operations Plan (EOP). BJ Peters, ESU 13 Safety Committee Chair, gave a presentation regarding the EOP. Aye: Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Jones, Knapper. Nay: none. Absent: Marsh. Motion passed.

Moved by Millette, seconded by Marx, that the above listed minutes be approved as read. Aye: Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper. Nay: none. Absent: Marsh. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, October 19, 2021 at ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.